BIDS AND AWARDS COMMITTEE

INVITATION FOR NEGOTIATED PROCUREMENT
Reference No. 2026-07

1. In In view of the two (2) failed public biddings, the Albay Electric Cooperative, Inc. (ALECO) now invites interested bidders to participate in the Negotiated Procurement pursuant to the implementing Rules and regulations of the Republic Act No. 10531 and the National Electrification Administration Memorandum No. 2017-019, for the project below:

Lot	Project	Source of Fund	Approved Budget Cost (ABC)	Bidding Docs Fee (Php)
1	Supply and Delivery of Three (3) Utility Vehicle for Line Maintenance Operations of ALECO	RFSC	2,700,000.00	5,000.00

2. Interested bidder shall comply with the accreditation requirements as enumerated in ANNEX "A". Bidders with valid accreditation may directly proceed with the submission of the Bidding Documents as scheduled.

3. Bids must be duly received by the BAC Secretariat on or before **12:00 NN of October 01, 2026** through:
   a. manual submission at the Board Room, ALECO Main Office, W. Vinzons St., Legazpi City, OR
   b. online or electronic submission via BAC email address indicated below.

4. ALECO will hold a Negotiated Conference on October 01, 2026 at 1:30PM at the ALECO Board Room with same address as above.

5. Bidders that have previously purchased bid documents are no longer required to purchase the bid documents again. However, new suppliers who did not purchase the bidding documents in the previous failed biddings may join provided that they shall pay the applicable Bidding Documents fee, not later than the submission of their Best Offer.

6. The bid shall not be considered unless properly signed by the interested bidder or duly authorized representative/s.

7. Online submission should be password protected and such shall only be provided to the BAC Secretary upon opening of bids/negotiation. File sent without password protection shall not be honored.

8. ALECO reserves the right to accept or reject any bid, and to annul the bidding process at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidder.

For further inquiries, kindly reach the following:

Charles Dean A. Ramos
BAC Secretariat
Albay Electric Cooperative, Inc.

W. Vinzons St., Albay District
Legazpi City
09471732000
bac.alecoinc@gmail.com

Issued on September 24, 2026

Issued by:

(Sgd.)
ENGR. MARK JESSAN E. LUCILO
Chairperson, BAC

ANNEX "A"

ACCREDITATION REQUIREMENTS:

1. Application Letter for Accreditation
2. DTI Business name registration or SEC registration certificate
3. Valid and current Mayor's permit/municipal license
4. Tax Payer's Identification Number
5. BIR Value Added Tax Registration
6. Certification that the supplier/contractor is not black listed or banned from bidding by the government or any of its agencies and other private corporations or electric cooperatives
7. Compliance with E.O. No. 398
    a. Proof of VAT payment
    b. Tax Clearance from the BIR for the last two quarters
8. On-going, completed or awarded contract not yet started within the relevant period specifying the following:
    a. Name of the contract
    b. Date of contract
    c. Amount of contract and value of outstanding contracts
    d. Date of delivery
    e. End-user's acceptance if completed

NOTES:

Advance copy of eligibility requirements shall be e-mailed to bac.alecoinc@gmail.com. The original copy must be submitted to the BAC on or before the bid opening or send it via courier. The quotation will not be opened if the bidder is not an accredited supplier/service provider of ALECO. The ***accreditation fee*** is ***Php 5,000.00*** valid for one (1) year.

Please pay it personally at Finance Services Department office of ALECO, or through a Bank Deposit at:

Bank Name: Chinabank
Account Name: Albay Electric Cooperative, Inc.
Account Number: 167100002770

To ensure the timely posting of your payment, kindly send via electronic mail to these email addresses: zloria.aleco.fin@gmail.com, nuneznika.aleco.fin@gmail.com and bac.alecoinc@gmail.com the advance or scanned copy of the validated deposit slip or proof of payment, together with the following information:

a. BIR Certificate of Registration
b. Proof of Payment

Please be advised that this authorization applies only for this bidding invitation. Payment posting and issuance of Invoice will not be facilitated unless the above requirements are submitted.